



ᖃᐅᖃᓃᓂ ᐃᓄᐃᕐ ᓂᓕᓗᓗᖃᓂᓂᐱᕐᕕᐱᕐᕈᕐ  
**Qikiqtani Inuit Association**

ᖃᐅᖃᓃᓂ ᐃᓄᐃᕐ ᓂᓕᓗᓗᖃᓂᓂᐱᕐᕕᐱᕐᕈᕐ  
 ᐃᖃᓂᓄᐃᓗᖃᓂᐱᕐᓂᓄᐱᖃᓕ ᐃᓕᖃᓄᕐ ᐃᕐᓂᓄᐱᖃᓂᐱᕐᕈᕐ  
 ᐃᖃᓂᓄᐃᓗᖃᓂᐱᕐᕈᕐ ᓆᓄᓗᓗᖃᓂᓄᕐ ᐃᕐᓂᓄᐱᖃᓂᐱᕐᕈᕐ  
**QIA is hiring a summer student to work in  
 the Department of Finance**

- ᐃᓂᕐᖃᓃᓂᕐᕈᕐ ᓆᓄᓗᓗᖃᓂᓄᕐ ᐃᕐᓂᓄᐱᖃᓂᐱᕐᕈᕐ ᐃᖃᓂᓄᐃᓗᖃᓂᐱᕐᕈᕐᕈᕐ
  - ᓂᓂᖃᓂᕐᕈᕐ ᖃᓂᖃᓗᓗᖃᓂᕈᕐ
  - ᓂᓂᖃᓂᕐᕈᕐ ᖃᓂᖃᓗᓗᖃᓂᕈᕐ
  - ᐃᖃᓂᓄᐃᓗᖃᓂᐱᕐᕈᕐ ᕐᓂᓄᐱᖃᓂᐱᕐᕈᕐ
  - ᓄᓄᓄᓄᐃᖃᓂᐱᕐᕈᕐ ᕐᓂᓄᐱᖃᓂᐱᕐᕈᕐ
  - ᐃᖃᓂᓄᐃᓗᖃᓂᐱᕐᕈᕐ ᕐᓂᓄᐱᖃᓂᐱᕐᕈᕐ
  - ᐃᖃᓂᓄᐃᓗᖃᓂᐱᕐᕈᕐ ᕐᓂᓄᐱᖃᓂᐱᕐᕈᕐ
  - ᐃᖃᓂᓄᐃᓗᖃᓂᐱᕐᕈᕐ ᕐᓂᓄᐱᖃᓂᐱᕐᕈᕐ
- General support for the finance department
  - Data entry
  - Filing
  - Verify account records
  - Reconcile accounts
  - Build Excel reports

ᐃᓂ ᕈᕐᕈᕐᕈᕐ ᕈᕐᕈᕐᕈᕐ ᕈᕐᕈᕐᕈᕐ ᕈᕐᕈᕐᕈᕐ ᕈᕐᕈᕐᕈᕐ resumes@qia.ca  
 ᕐᓂᓄᐱᖃᓂᐱᕐᕈᕐ: ᐃᕈᕐ 25, 2018

Please send your cover letter and resume to resumes@qia.ca

DEADLINE: April 25, 2018

